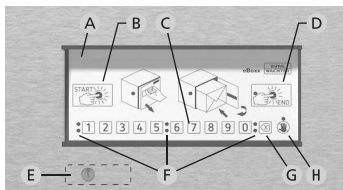# eBoxx EASY+

Thank you for choosing a parcel box with the
BURG-WÄCHTER eBoxx EASY+ electronics.

Design

(A) **Control panel**

(B) **"Start" button**
Initiates the opening process or opens the parcel box immediately if the box does not contain any parcels (Empty"status).

(C) **Numeric buttons**
The digits "1" – "0" are used for inputting the code

(D) **"End button"**
- Ends the opening process and closes the parcel box.
- Status query (occupied/empty)

(E) **Emergency lock***
Used for opening in an emergency

(F) **Signal LEDs**

(G) **Delete button**
Deletes entered digits

(H) **Note message, general error**

* **Note:** Please only remove the cover over the emergency lock if you need to open the eBoxx in an emergency. Opening the parcel box using the enclosed key is only intended for emergencies. This procedure does not change the status of the eBoxx and will cause the unit to malfunction.

eBoxx instructions

Detailed instructions for using the eBoxx, its configuration, the associated app and notes on setting up the storage location can be found using the following link:
www.burg.biz/bedienungsanleitung-paketkasten-eboxx-easy-plus/
or directly via the QR code displayed.

eBoxx status

The electronics adopt different status properties depending on the interaction with the eBoxx, and these properties have an influence on further operability. Below is a list of the status options and what they mean.

Note: A status query is performed when the "End" button is pressed. Details can be found in the chapter "Operation by user" on page 2.
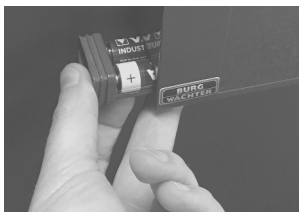
Status	Meaning
Empty	parcel box is empty and can also be opened without requiring a code.
Full	Parcel box is occupied with at least one parcel and can be opened using a user or delivery provider code.
Open	eBoxx could not be locked automatically due to the child safety lock and remains unlocked until it is locked manually.

Activation

Open the eBoxx by pulling the door using the recessed grip above the keypad. Please remove and retain all of the documents supplied with the parcel box, store in a safe and secure place.

Pull out the battery compartment which is located on the inside of the door to the bottom left of the electronics, remove the contact strip and reinsert the battery compartment with the required batteries.

An automatic calibration process starts when the batteries are deposited. All of the LEDs on the eBoxx illuminate for one second and the eBoxx EASY+ lock is opened and closed several times. After calibration the lock is in the "Open" status. Please do not close the door. Perform the following steps immediately and with the door open.

Attention: If the door is locked at this point, it can only be opened using the emergency lock.

Note: Please ensure that you are within the Bluetooth range of the eBoxx. The BURG-WÄCHTER KeyApp is required for commissioning the eBoxx EASY+. The following steps are necessary to connect the eBoxx with the app:

- The BURG-WÄCHTER KeyApp is available for download free of charge from the App Store appropriate for your smartphone. Download and install the app.
- Open the app, read through the licence conditions and confirm with "OK".
- You will now be asked to register; please enter the applicable data. Read and confirm the data protection guidelines and the terms of use and select "Register".
  Note: The BURG-WÄCHTER KeyApp is GDPR compliant. No personal data is forwarded to BURG-WÄCHTER.
- The KeyApp requires access to the camera and Bluetooth functionality to scan the QR code and connect the eBoxx. Please grant access when prompted.
- Add your eBoxx in the KeyApp by clicking on the "Menu Button" (top left) and navigating to "eBoxx / eBoxx Setting / eBoxx Units". Press the ⊕ icon (bottom right) and scan the QR code supplied with your eBoxx.
- Confirm with "Continue".
- Enter any desired name as the name of the box and the administrator code. The factory set default administrator code is "1-2-3-4-5-6".
- Confirm your selection in the KeyApp with the start button

Change administrator code

Note: Please carry out the following settings in the BURG-WÄCHTER KeyApp. Please ensure that you are within the Bluetooth range of the eBoxx.

The first step during commissioning is to change the factory set administrator code to a personal code. Any changes to the administrator code and the user code must be made with the door open. Once the locking system has been updated to a new code it must be checked several times keeping the door open.

An administrator code is required for the administration of the eBoxx. The administrator code is used, for example, to carry out firmware updates and to add or delete users. **However, the administrator code cannot be used to open an eBoxx.**

- Navigate to "eBoxx / eBoxx settings / Change administrator code" in the smartphone app, and select the eBoxx.
- Enter the previously valid administrator code (default factory set code "1-2-3-4-5-6") and the new administrator code.
- Confirm the new administrator code by repeating the entry and confirm in the KeyApp with the "Start" button.

Create user

Note: Please carry out the following settings in the BURG-WÄCHTER KeyApp. Please ensure that you are within the Bluetooth range of the eBoxx.

The user code enables the eBoxx to be opened to remove delivered parcels. Delivery providers can also be added, removed and configured with the user code (see following chapter).

- Add a user by navigating to "eBoxx / eBoxx Settings / User". Press the ⊕ icon (bottom right) and select the eBoxx.
- Enter the user data and the administrator code and confirm in the KeyApp with the "Start" button.
- The user code is displayed after successful setup.

Add delivery provider

Note: Please carry out the following settings in the BURG-WÄCHTER KeyApp. Please ensure that you are within the Bluetooth range of the eBoxx.

The delivery provider code of a created delivery provider enables the parcel service provider to open the eBoxx to deliver parcels.

- Navigate to "eBoxx / Account settings / Administer codes / Delivery person codes", to add a delivery provider. Press the ⊕ icon (bottom right) and select the eBoxx.
- Confirm your selection in the KeyApp with the start button
- The delivery provider code is displayed after successful setup.
- The delivery code can then be stated, for example, in the notes on a delivery location in your online order.

  Note: Further information regarding setting up a storage location and passing on the access codes to parcel carriers and other suppliers with access to the eBoxx can be found on our website (see chapter "eBoxx instructions" on page 1).

After the configurations have been completed, the eBoxx is ready for use and can be switched on via the start button on the eBoxx control panel.

Operation by delivery provider / Opening with delivery provider code

Opening version 1: When the eBoxx is in the "Empty" status.

- The eboxx is activated by pressing the "Start" button
- In the "Empty" status, i.e. when no parcel is inside, the eBoxx unlocks without the code having to be entered. The status of the eBoxx is set to "Open".
- The delivery provider can open the door and deposit a delivery.
- The door must then be closed and the "End" button pressed. By pressing the "End" button, the eBoxx is set to the status "Occupied" and the door is locked.

  Attention: If the delivery provider does not press the "End" button, the eBoxx remains in the "Open" status due to the built-in child safety lock and the door is not locked.

Opening version 2: When the eBoxx is in the "Occupied" status.

- The eboxx is activated by pressing the "Start" button
- If there is already at least one parcel in the eBoxx, the red LEDs next to the input buttons flash to indicate the status "Occupied".
- The delivery provider must now enter the six-digit delivery provider code that you have provided.
- The parcel box unlocks after successful entry.
- The delivery provider can open the door and deposit a delivery.
- The door must then be closed and the "End" button pressed.

  Note: If the delivery provider does not press the "End" button, the eBoxx locks the door automatically after 90 seconds. Due to the code entry, the child safety lock does not engage.

Operation by user / Opening with user code

- By pressing the "End" button, the eBoxx is activated and at the same time a status query is issued.
- If the green LEDs next to the input keys are flashing, the eBoxx is in "Empty" status. There is no parcel inside.
- If the red LEDs next to the input buttons are flashing, a delivery has been placed in the eBoxx and consequently the status has been set to "Occupied".
- Enter the 6 digit user code
- The parcel box unlocks after successful entry.
- Open the door and remove your delivery(s).
- Close the eBoxx and press the "End" button to lock the door. This will set the status of the eBoxx back to "Empty".

  Note: If the "End" button is not pressed, the eBoxx closes the door automatically after 90 seconds. Due to the code entry, the child safety lock does not engage.

Warranty

BURG-WÄCHTER products comply with the technical standards in force at the time of production and adhere to our own quality standards. The guarantee only covers defects which can be proved to have resulted from production or material defects at the time of purchase. The guarantee expires after two years; further claims are excluded. Any defects or damage which may have resulted from transport, inappropriate or improper use, wear and tear etc. are not included in the guarantee. The battery is not included in the guarantee. Any defects found must be submitted to the seller in writing, including the original purchase receipt, code, emergency key and a brief description of the fault. After the device has been tested, and within a appropriate period of time, the guarantor will decide whether or not to repair or exchange the item.

Disposal of the device

Dear customer,

Please help to avoid waste. Should you intend to dispose of this device at any time, please remember that many components of this device contain valuable materials that can be recycled.

Please be aware that electrical and electronic equipment and batteries marked in this way must not be disposed of with household waste but collected separately. Please obtain information on the collecting points for electrical waste from the responsible authority of your city/municipality.

CE BURG-WÄCHTER KG hereby declares that this device complies with Directives 2014/53/EU, (RED) 2014/30/EU, (EMC) and Directive 2011/65/EU (RoHs) .

UKCA The complete text of the EU Declaration of Conformity is available at the following Internet address: www.burg.biz

Printing and typesetting errors as well as technical changes reserved.

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